

## **2017 INTED SCHOOL SPECIFIC PROGRAMME REPORT, ABURI GIRLS' SHS**

<b>Modules</b>	Lesson Design and Factors Affecting Student Learning, and Active Student Engagement
<b>Master Fellows</b>	Annie Pomeyie (IL), Fiifi Hope (TP), and Faustina Ackon (TP)
<b>INTED Admin</b>	Kwabena Amporful, Louisa Koomson, and Evans Hokey
<b>Date</b>	7 <sup>th</sup> and 8 <sup>th</sup> March 2017
<b>School, Region</b>	Aburi Girls' Senior High School, Eastern Region
<b>Population</b>	<b>106 Teachers /20 HODs/ 1,958 Students</b>



### **Overview**

Over the years INTED has engaged over 40 Schools in its Professional Teacher Training programmes to improve students' achievements. Our mission to strengthen the teaching and leadership capacity of schools took us to Aburi Girls' Senior High School. *Lesson Design and Factors Affecting Student Learning* and *Active Student Engagement* were the two modules selected for the training.

The training was scheduled for 7<sup>th</sup> & 8<sup>th</sup> of March 2017, and per INTED policy, we arrived a day earlier for pre-training logistic assessments and arrangements. A meeting between the management and INTED team to discuss the pre-training logistics ahead of the training was very successful.

Our two Master Fellows in the school, Mrs. Philomina Boateng and Mrs. Emma Acolatse, were very helpful in terms of arrangement details on accommodation, food, and preparation of the training rooms during the pre-training logistics meeting. Following the meeting discussions, 2 Science Laboratories and the School's ICT room were selected for the training.

### **Day 1 (Lesson Design and Factors Affecting Student Learning)**

The Headmistress of Aburi Girls' SHS, Mrs. Alice Prempeh Fordjour welcomed all trainees and advised them to be supportive and open minded towards the programme for the next two days. After the welcome address by the Head, INTED Administration led by the Founder and C.E.O, Mr. Kwabena Amporful, continued the early morning orientation with the trainees.

Kwabena thanked the school administration and trainees for inviting INTED and followed with the introduction of both the Master Fellow facilitators and admin, and acknowledged INTED's Master Fellows and Fellows who were in the school. In his briefing, Kwabena clarified the INTED certificate policy, which required all attendees to be present at all times for the programme to earn a certificate, verified by attendance checking, a necessary way of knowing which trainees would require make-up sessions. Finally, he encouraged participants to be ready for and fully participate in the the interactive training for over the next two days. Trainees were invited to watch the INTED Overview Video, which gave trainees more information about the organisation, its programmes and stakeholders.

The programme continued with a team-building activity led by Master Fellow Annie and supported by Aburi Girls' Master Fellow Philomina. In the team building activity, trainees were grouped into five using numbered heads, a strategy to group trainees. Teams were instructed to build a pyramid using limited resources including, rubber band, strings and disposable cups. Trainees shared their views on the import of the group activity afterwards.



*Team building exercises being facilitated by MF Annie*

Trainees were divided into two cohorts: Cohort A were in the Chemistry Lab while Cohort B were at the ICT Lab.

## Cohort A

**Morning:** Cohort A was led by Master Fellow Faustina and supported by Master Fellow Annie ~~in the ICT Lab~~. Cohort A had a composition of Maths & Science and similar quantitative-oriented subject teachers. Master Fellow Faustina began with active questioning, engaging all the trainees to brainstorm, and then proceeded to introduce the strategies. There were equally constructive questions and answer sessions during this period. Questions which came from the trainees centered on the new strategies they had been introduced to. At around 11:30 am, there was a brief snack break which lasted for 15 minutes. As a measure to monitor the participation of trainees, a sign-in sheet to ascertain the presence of trainees was sent around. Attendance was also checked by Evans Hokey, the Admin in charge of Cohort A. At 1:30pm the morning session concluded for a late lunch.



*Training Cohort (A) being led by MF Annie (LHS picture) and supported by MF Faustina*

## Cohort A

### Afternoon (Design Studio session)

After lunch break, the afternoon session began at 2:45pm in Cohort (A). During the afternoon session, participants were grouped into departments with each group consisting of about 7 members. They were tasked to develop new lesson plans embedding in the new strategies. Trainees were also informed to select a member from their team to present on behalf of the group.

After 35 minutes of brainstorming, each of the groups presented their work within a stipulated time of 10 minutes. The facilitator shared constructive feedbacks to each group after their presentations.



*Cohort A Participants brainstorming with support from Master Fellow Faustina, and a department group presentation being led by a member*



## **Cohort B**

**Morning:** Master Fellow Fiifi led Cohort B, with Louisa Koomson, Programmes Manager of INTED, in charge of Admin duties. The Cohort was made up of Teachers in the departments of Languages, General Arts and Social Sciences. Some of the strategies introduced were T-Chart, Venn Diagram, Think, Pair and Share, List Group Label, etc. There was a 15-minute snack break at 11:30am.



*Master Fellow Fiifi Hope leading training in Cohort B during Day 1*

## **Afternoon**

Design Studio commenced after lunch at 2:25pm. Trainees were grouped and tasked to deliberate on and design a lesson plan, incorporating the new strategies introduced to them in the morning. They were also tasked to make presentations of their lesson plan. The facilitator monitored and commented on their presentations afterwards.



*Participants in Cohort B brainstorming during their Design Studio session*

## **Instructional Leadership**

### **Day One**

The Instructional Leadership session was led by Master Fellow Annie in the Chemistry laboratory of the school. Annie took the leaders through a strategic session where they identified road blocks and brainstormed new educational moves to monitor and ensure that strategies learnt by teachers during the teaching practices sessions will be properly implemented and practiced.

## Management and INTED Admin debriefing meeting Day 1

The day ended with a debriefing meeting with management of Aburi SHS. The debriefing meeting sought to evaluate the training process of Day one. Both management and INTED Team outlined a number of ways to improve the challenges identified in Day 1 for a smooth running of Day 2 training.



*Management of Aburi Girls' Senior High with INTED Team in a debriefing meeting*

## Day Two (Active Student Engagement)

### Introduction

Day two begun with the two cohorts coming together again for another team building activity known as the *Worst Collaboration Moves*. Master Fellow Annie grouped the trainees, and tasked them to demonstrate through a skit the worst collaborative moves in any setting.



*Trainees putting their heads together to plan for their worst collaboration moves skit*

### Day Two – Cohort A

**Morning:** Master Fellow Faustina started the morning session by reviewing exit cards and responding to all questions and comments as part of the *exit card* strategy. *Active Student Engagement* was introduced as the module of the day, after which Master Fellow Faustina led the trainees through the module's different strategies.

Trainees enjoyed strategies such as Foldables, Think-Pair-Write-and-Share, Inside–Outside Circle, etc. The sign-in and contact sheets were made available to all trainees present. There was a 15-minute snack break and trainees were encouraged to adhere to the time.





*Trainees enjoying Active Student Engagement module with Master Fellow Faustina*

### **Afternoon**

The Design Studio session followed right after lunch at about 2:30pm. Master Fellow Faustina informed trainees to continue to be in the groups from Day 1 to enable continuation of discussions from previous day. Participants were given flip charts and markers in preparations for presentations. Again feedback was shared after each group's presentation.



*Cohort A Trainees demonstrating Inside-Outside Circle strategy, and department level practice during Design Studio*

### **Cohort B's Day 2**

#### **Morning**

Trainees participated actively in the training. New strategies were introduced after the exit cards review. The Master Fellows Annie and Fiifi introduced trainees to new strategies that sought to keep students engaged in their lessons. Participants were able to ask questions and contributed vibrantly to the training.



*Cohort B Trainees attentive during Day 2, MF Annie Pomeyie distributing TLM*

## **Afternoon**

During the Design Studio session in Cohort B, participants were encouraged to present how they will embed the new strategies in their respective lesson plans. Master Fellow Fiifi gave the procedure to present their group work. After their presentations, feedback was shared. Group members contributed effectively during their presentation.



*Trainees brainstorming in department teams during Design Studio in Cohort B*

## **Day 2 - Instructional Leadership**

During Day two of the leadership training, Master Fellow Annie emphasized active monitoring of teachers to making sure that they implement the strategies effectively.

## **Evaluation**

A questionnaire was administered by INTED administrators to solicit trainees' feedback on the programme. The evaluation form was given to the trainees during group presentations.

## **Final Debriefing with Management of Aburi Girl's Senior High School**

The INTED Team had a final meeting with the Aburi Girls' Senior High School management, which included the Headmistress Mrs. Alice Prempeh Fordjour, the Assistant Head (Administration), two INTED Aburi Girls' Master Fellows (Madam Philomina Boateng and Madam Emma Acolatse). The meeting basically was to evaluate the entire programme. Both positive and constructive feedbacks were shared. The meeting closed at 5:30pm and the INTED Team dispatched to their various destinations.

## **Make-Up Sessions**

Master Fellow Emma Acolatse was tasked to find a latter date to organize make-up sessions for the trainees who missed either the first or second day or both training days. This make-up session is necessary to enable the participants with absences catch up with all that they missed, and merit a certificate.

The names of those who completed make-up sessions include:

1. Mr. Evans Obeng
2. Alice Prempeh Fordjour
3. Kwame Osei-Denteh
4. Daniel Darko
5. Ernest Owusu Gyasi
6. Gilbert Marshall Ofusu Agyare
7. Millicent Osei-Kuffuor
8. Obeng Evans
9. Lilian Antwi
10. Ekow N.G Aboagye
11. Theodosia Larkai
12. Somuah Bernice
13. Bonsrah Anita Ayew
14. Philip Yaw Donkoh
15. Joshua Kwame Owusu Ansah
16. Mavis Owusu Ansah
17. Boadu Henry
18. Mrs. Hannah Ofeibeah Asamoah
19. Amoako Richmond
20. Samuel Tagoe

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