

**INTED's Corporate Social Responsibility Project at Dzorwulu JHS**  
**Modules: Lesson Design and Active Student Engagement**  
**Dates: September 7-8, 2016**  
**Admin: Louisa Amba Koomson**

**1.0 Introduction**

During the Wrap-up session of INTED's Master Fellow Academy early this year, Master Fellows agreed to train one school as part of INTED's Corporate Social Responsibility. Dzorwulu Junior High School (JHS) was chosen after deliberations as it is one of the poorer schools located in the same area as INTED, giving the community a chance to benefit from INTED's work.

The head of Dzorwulu JHS was contacted by INTED admin to discuss the training offer, and schedule 7<sup>th</sup> and 8<sup>th</sup> September for the training. The Teaching Practice modules agreed were *Lesson Design* and *Active Student Engagement*. The venue for the training was the school's Computer Laboratory. Two Master Fellows, Dorothy Aning, (Pioneer) and Rebecca Annobrah, (Candidate) from the Greater Accra Team were selected to lead the training and one INTED Admin, Louisa Amba Koomson was tasked to manage this two day training.

**2.0 Training**

**2.1 7<sup>th</sup> September, 2016: Lesson Design**

The INTED Admin arrived by 6:40 am to set up the venue for the training. The pioneer Master Fellow arrived by 7:00am while the Candidate Master Fellow arrived at 8:32am and the volunteer arrived at 7:50am. The trainers started arriving between 8:50 and 9:05am.

Training kicked off by 9:30am after the INTED Admin had played an INTED overview video and made brief introductory remarks. The Pioneer Master Fellow took over and started the first session of the training. Participants were actively involved and facilitation was excellent. There was a 30minutes break at 10:30am.



*Master Fellows Dorothy and Rebecca leading the training sessions*

The Candidate Master Fellow led the second session of the training at 11:00am and it involved a lot of activities. The pioneer Master Fellow supported in areas of difficulty: Journal Entry, Kakum Learning partners and explanation of Bloom's Taxonomy. There was a one hour lunch break at 12:50pm.



*Candidate Master Fellow leading training with Pioneer Master Fellow supporting*

The Design Studio started around 1:45pm with participants grouping into subject areas and tasked to design a lesson plan on any topic in their subject area. Five groups in total were created and one person from each group presented. The presentation showed that the participants had understood all the strategies they were trained.



*Trainees engaged in the design studio*

The training came to a close around 3:40pm after the Master Fellows and INTED Admin responded to some questions and concerns raised on the exit cards by participants.

## **2.2 8<sup>th</sup> September, 2016: Active Student Engagement**

The INTED Admin arrived by 6:50am to set up the venue for the training. The Pioneer Master Fellow arrived by 7:15am while the Candidate Master Fellow arrived at 8:30am and the volunteer arrived at 8:05am. The trainers started arriving between 8:40 and 9:00am.

The training kicked off at exactly 9:00am. The Pioneer Master Fellow kick-started with a review of the previous day's module. Participants demonstrated through their responses an understanding of most of what they were taught. Participants were introduced to new strategies that they actively involved themselves in. Facilitation was very good. There was a 30minutes break at 11:10am.



*Master Fellows Dorothy and Rebecca respectively leading the trainings*

The Candidate Master Fellow led the second part of the morning training that started at 11:40am and it involved a lot of activities. Participants were observed actively participating in the activities, like the “Foldables”, “Venn Diagrams” as well as “T Charts” to see how effective their usage seemed to them. There was a one hour lunch break at 1:00pm. Participants were also introduced to the Inside-outside circle, which they found very interesting and a welcome break from classroom monotony. Participants involved themselves in this activity. Again, issues arising from participants’ exit cards were addressed by Master Fellows.



*MF Rebecca leading training and demonstration of Inside-Outside Circle*

The INTED Admin administered the Trainee Evaluation form which were filled and submitted by participants. The Admin further played the 21<sup>st</sup> Century video, which reiterated the need for continuous development by teachers to keep up with a dynamically changing world. After further interactions between Admin and trainees, pictures were taken after the training.



*Group picture with Dzorwulu JHS Headmistress and Teachers*

### **3.0 Observations**

Some of the envelopes that contained the training materials were missing some handouts. Some of the teachers received calls during the training even when they were asked not to. The INTED Admin explained to them that there are enough breaks to respond to calls, texts, emails, etc. and that this behavior is selfish and disrespectful of training, trainers, admin or their own peers.

Some of the teachers came late and were expecting to be given a certificate in the end. Again the INTED Admin explained to them that certificates will be given to those who participated fully and more importantly, attendance is being checked. One of the teachers who always came late was also not focused and was on phone almost all the time. The INTED Admin recommends that he is not given a certificate for that day's module.

### **4.0 Conclusion**

Admin expressed appreciation to the Headmistress, her assistants and teachers for the opportunity to train the teachers and their time devoted to the programme. Master Fellows and volunteers were also thanked for a successful training. Group pictures were taken after the programme.

Prepared by:

Louisa Amba Koomson  
**Programmes Manager**